

ICMR-NATIONAL INSTITUTE OF NUTRITION, HYDERABAD

**RULES AND REGULATIONS FOR ALLOTMENT ICMR-NIN RESIDENTIAL (QUARTERS)
ACCOMMODATION AT NIN CAMPUS (TARNAKA), JAMAI-OSMANIA POST,
HYDERABAD.**

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The National Institute of Nutrition is of the branch of Indian Council of Medical Research functioning under the aegis of Department of Health, Ministry of Health & Family Welfare, Government of India herein after called as ICMR-National Institute of Nutrition, Hyderabad is having its own NON-POOLED Residential accommodation framed these rules for allotment of the same to its Permanent staff members (as per GPRA Rules 2017) and project staff / SRF/ JRF as per ICMR Office Memorandum No/16/14/2020-Admn.II, dated 17-09-2020.

1. Short title and commencement:

- (a) These rules may be called the ICMR-National Institute of Nutrition, Hyderabad Non-Pool Residential Accommodation Rules, 2021(adopted in accordance with General Pool of Residential accommodation 2017 (GOI).
- (b) They shall come into force from 1st July 2021.

2. Definitions. - In these rules, unless the context otherwise requires:-

- (a) "**accommodation**" means the Non pooled Residential Accommodation of the ICMR-National Institute of Nutrition, Hyderabad;
- (b) "**residential accommodation**" means a covered structure or part thereof whether permanent or semi-permanent or temporary, which has at least a living room and a lavatory with or without kitchen;
- (c) "**allotment**" means the grant of a licence to occupy a residential accommodation in accordance with the provisions of these rules;
- (d) "**allotment of garage**" means
 - i) grant of licence to occupy the garage provided along with A Type residential accommodations under these rules for which licence fee will be payable;
 - ii) grant of licence to occupy surplus garage available in A Type residential accommodation subject to the availability and to be vacant on allotment of the accommodation to the official entitled for the same, subject to the payment of licence fee;
- (e) "**allotment authority**" means the Director, ICMR-NIN, Hyderabad OR Director-in-charge Or Head of Office who accords permission for allotment of residential accommodation along with garage facility at NIN Quarters campus;
- (f) "**eligible type of accommodation**" in relation to an officer means the type of accommodation to which he is eligible under these rules;
- (g) "**eligible office**" means an Office the staff of which has been declared by the ICMR-NIN, Hyderabad eligible for accommodation under these rules;
- (h) "**employee**" means an employee of the ICMR-National Institute of Nutrition, Hyderabad and employed Indian Council of Medical Research anywhere in India;

- (i) **"Service"** means the service rendered by permanent staff member at the Institute / Council (i.e., (Indian Council of Medical Research, New Delhi and its branch offices);
- (k) **"family"** means the wife or husband of allottee, as the case may be, and children, step children, legally adopted children, parents, brothers or sisters as ordinarily reside with and are dependent on the allottee;
- (l) **"immediate relations"** means relationship such as Grandfather, Grandmother, Grandsons, Granddaughters, Father-in-law, Mother-in-law, Son-in-law, Daughter-in-law and include relationship established by legal adoption;
- (m) **"guest"** means a casual visitor staying temporarily with the allottee;
- (n) **"own house"** means a building or part thereof meant for residential purposes and owned by the allottee or by any member of his family;
- (o) **"municipality"** includes a municipal corporation, a municipal committee, board or municipal council, a town area committee, a notified area committee, a Cantonment Board;
- (p) **"municipal limit"** means city or town limit as declared by the concerned State or Union territory Government;
- (q) **"misuse" "residential accommodation"**, in relation to an allotment, means an accommodation or a servant quarter or a garage being used by allottee himself or by his family members or immediate relations staying with him for the purpose other than the purposes provided under these rules;
- (r) **"licence fee"** means a fee payable monthly in respect of the accommodation allotted under these rules;
- (s) **"special licence fee"** means a licence fee charged from allottees for short period or temporary allotment of accommodation or charged from other ineligible offices or organisation for allotment of accommodation on special purposes;
- (t) **"subletting"** means letting out of a general pool residential accommodation partly or wholly by an allottee to any person outside allottee's family and immediate relations;
- (u) **"surrender of accommodation"** means vacation of accommodation after physical occupation of the accommodation by the allottee on his own volition during the allotment period;
- (v) **"transfer"** means a transfer from the present working place where the accommodation is allotted to any other working place or from an eligible office to ineligible office and includes a transfer or reversion to service under a State Government or a Union territory administration and include deputation to a post in an ineligible office or organisation.

3. Classification of ICMR-NIN Residential Accommodations:

The ICMR-National Institute of Nutrition, Hyderabad residential accommodation varies from GOI-GPRA living area and Type of accommodations which are classified as under:

GPRA 2017		NIN Accommodation		Remarks
Type of Accommodation	Range of living area in Sq.mtr	Type of Accommodation	Range of living area in Sq.mtr	
I	Upto 30	E-TYPE	21.67	Quarters sharing toilet facilities meant for more than two quarters
II	26.5, to 50	D-TYPE	44.98	
III	44 to 65	C-TYPE	60.35	
IV	59 to 91.5	B-TYPE	83.53	
IV (Special)	59 to 91.5			
V A	Upto 106			
V B	Beyond 106			
VI A	Upto 159.5	A-TYPE	146.59	alongwith Garage (separate licence fee will be charged for garage)
VI B	Beyond 159.5			
VII	189.5 to 224.5			
VIII	243 to 522	Director / Director-in-charge Bungalow	269.80	along with garage and servant quarters (separate licence fill will be charged garage & servant quarters)

4. Entitlement of ICMR-NIN residential accommodations:-

GPRA accommodation 2017			NIN Accommodations		
Type of Accommodation	Range of Living area in Sq.mtrs	Pay Matrix Level in 7 th CPC	Type of Accommodation	Range of Living area in Sq.mtrs	Pay Matrix Level in 7 th CPC
I	Upto 30	1	E-TYPE		1 & 2
II	26.5, to 50	2,3,4,5,	D-TYPE	44.98	2,3,4 & 5
III	44 to 65	6,7,8	C-TYPE	60.35	5,6,7 & 8
IV	59 to 91.5	9,10,11	B-TYPE	83.53	8, 9, 10 & 11
IV (Special)	59 to 91.5	11			
V A	Upto 106	12			
V B	Beyond 106	13, 13A			
VI A	Upto 159.5	14	A-TYPE	146.59	10, 11, 12, 13, 13A & 14
VI B	Beyond 159.5	15 (Index No. 1 to 4 in the Level)			
VII	189.5 to 224.5	15 (Index No. 5 to 8 in the Level)			
VIII	243 to 522	17, 18	Director / Director-in-charge Bungalow	269.80	14,15,16,17 & 18

Note: Pl. refer annexure-I, II, III with regard to entitlement and allotment of one up and lower and surplus accommodation.

5. **Allotment Authority:** The Director, ICMR-National Institute of Nutrition, Hyderabad will have full authority / powers to allot the residential accommodations (i.e., quarters) at NIN campus on the basis of these rules and permit to change, sub-letting and vacation of accommodation as per rules laid down.

6. **Eligibility for allotment of ICMR-NIN residential accommodation:**

Type of Accommodation	Range of Living area in Sq.mtrs	Pay Matrix Level in 7 th CPC	Remarks
E-TYPE		1 & 2	Quarters sharing toilet facilities meant for more than two quarters
D-TYPE	44.98	2, 3, 4 & 5	
C-TYPE	60.35	5, 6, 7 & 8	
B-TYPE	83.53	8, 9, 10 & 11	
A-TYPE	146.59	10, 11, 12, 13, 13A, & 14	alongwith Garage (separate licence fee will be charged for the same)
Director / Director-in-charge Bungalow	269.80	14, 15, 16, 17 & 18	along with garage and servant quarters (separate licence fill will be charged for the same)

- All the staff members employed on regulars basis (permanent) at this institute will be eligible for allotment of accommodation under these rules;
- The staff members who have their own house not only in his/her name or otherwise in the name of spouse / children within the municipal limits of GHMC and its peripheral areas will not be entitled for allotment of accommodation. However, in case of surplus accommodation is available Or on medical grounds the Director, ICMR-NIN, Hyderabad may take appropriate decision with regard to allotment of accommodation
- The eligibility will be determined based on the entitlement under rule 4 of these rules from higher Pay Matrix Level basic pay to lower Pay Matrix Level basic pay.
- The eligibility will be determined on basic pay drawn on every 1st January along with Pay Matrix Level and date joining post in the Pay Matrix Level.
- In case two or more staff members of eligible for allotment of the accommodation inter-se seniority will be determined i.e., date of birth / date of initial appointment / joining the Institute.
- Service means rendered only at the Institute on regular (Permanent) basis. Service rendered outside the Institute will not be counted for the purpose of inter-se seniority in determining the priority date.
- Where both husband and wife are Central Government, State Govt, quasi-government, autonomous body, employees, i.e., example: A male Or female is NIN employee and his/her spouse (husband/wife) employed in the above organisation is not entitled to draw HRA. The occupation of the residential accommodation will be informed to his/her office.

- h) Where brothers/sisters are employed at ICMR-NIN, Hyderabad and one of them is allotted residential accommodation, in case his/her brother/sister is residing with him/her in NIN residential accommodation are not entitled to draw for HRA.
- i) Where both husband and wife are employed at this Institute, the cases of each of them for allotment of a residential accommodation under these rules shall be considered independently. However, the allotment of accommodation will be made only one of them, If, either of them entitled for higher accommodation than that which has actually been allotted to the other, he former will be allowed to change to higher accommodation at appropriate time. The same clause will be applicable in case brothers/sisters.

7. Declaration by an applicant owning a house at the place of posting:

An employee owning a house either in his own name or in the name of any member of his family at the place of his duty, shall inform the fact to the Director, ICMR-NIN, Hyderabad in writing. In case he/she willing to occupation the NIN residential accommodation special Licence fee charged as per Directorate of Estates, GOI orders from time to time; at the present rates as follows:

- i) If income from own house does not exceed Rs.12,000/- per month normal licence fee shall be charged;
- ii) If income from own house does not exceeds Rs.12,000/- per month but not exceed Rs.20,000/per month, twice the normal licence fee;
- iii) If income exceed Rs.20,000/- per month, thrice the normal licence fee shall be charged.

Note: Provide were the employee is entitled for allotment of NIN residential accommodation as per these rules, failing which 3 times of the normal lice fee will be charges.

8. Request for higher accommodation:

- 1) The staff members already residing NIN residential accommodation will be considered for grant of Pay Matrix Level in 7th CPC one up or lower accommodation subject to the availability of surplus accommodation on payment of normal licence fee.
- 2) The request for grant of higher type of accommodation (Pay Matrix Level in 7th CPC one above the entitled accommodation) by the Non residents of NIN residential colony will be considered subject to the availability of surplus accommodation subject to the payment of "THREE TIMES" normal licence fee applicable to the particular accommodation.

9. Allotment to temporary status employees:

- (1) Allotment of accommodation may be considered for temporary status employees working in eligible offices who have been awarded temporary status under the provisions of the "Casual Labourers (Grant of Temporary Status and Regularisation) Scheme of the Government of India, 1993:

Provided that such temporary status employee must have rendered service as temporary status for at least three years and is in receipt of House Rent Allowance as per the relevant rules eligible for accommodation.

- (2) The date of priority of temporary status employees shall be the date on which they have completed three years of service as temporary status employee.

Note: The above rule can be relaxed in case surplus accommodation available in "E" Type Quarters

10. **Allotment to an allottee under suspension.** - The allotment of accommodation to an allottee under suspension shall be made as if suspension has not taken place.
11. **Non entitlement for allotment of Accommodation:** Staff retiring from the service of the Council i.e., ICMR/Institute within '**SIX MONTHS**' will not be allotted residential accommodation.
12. **Allotment of NIN residential accommodation (vacant quarters) to project staff as per Council OM dated 17-09-2020:**
- a) The council directed to allot the vacancy of quarters to the regular staff members who were willing to occupancy the same and the remaining vacant may be allotted to JRF/SRF/Women Scientist, Project staff, Consultant on lease deed on yearly renewal basis, in the following preference:-
- i) JRF/SRF/PDF/Women Scientist
 - ii) Project staff
 - iii) Consultant.

As per the OM the above staff shall be entitled for temporary/ transit accommodation (Hostel) and No HRA will be paid them. Other who have no HRA component shall be pay the local market fixed by CPWD Or State PWD.

- b) Accordingly the above designated staff will be categories based on their total emoluments and entitlement will be arrived on receipt of the applicant and the same will be informed to them.
- c) On their written consent the entitled NIN residential accommodation will be allotted them.
13. **Reservation in allotment to Scheduled Castes and Scheduled Tribe employees:**
- 1) The reservation in allotment of accommodation to Scheduled Castes and Scheduled Tribe employees shall be five per cent in Type E and D accommodation and ten per cent in Type C and B accommodation.
 - 2) The allotment from Type I to IV shall be made in the ratio of 2:1 vacancies to Scheduled Castes and Scheduled Tribe employees, respectively.
 - 3) Separate unified waiting lists for Type E to B accommodation shall be prepared for the Scheduled Castes and Scheduled Tribe employees.
 - 4) In case, there is no Scheduled Tribe applicant in the unified waiting list, the quota reserved for the Scheduled Tribe may be allotted to a Scheduled Caste applicant.
 - 5) Scheduled Castes and Scheduled Tribe applicants, who are already in occupation of general pool residential accommodation, shall be eligible for allotment of higher type of accommodation according to 7th CPC Pay Matrix Level from the quota reserved for them under this rule.
 - 6) In respect of Types E and D accommodation, there will be 60 point roster system and the vacancies at point number 10, 20, 40 and 50 shall be allotted to Scheduled Castes applicants and the vacancies at point number 30 and 60 shall be allotted to Scheduled Tribe applicants.

- 7) In respect of Type C and B accommodation, there will be 60 point roster system and the vacancies at point number 20 and 40 shall be allotted to Scheduled Caste applicants and vacancy at point number 60 shall be allotted to Scheduled Tribe applicants.
- 8) The Scheduled Castes and Scheduled Tribe applicants shall also be eligible for allotment from general pool.

14. Transfer:

- a) In case of office transferred from ICMR Institutes / Centres will be given preference subject to the availability of the entitled accommodation from the date of joining the institute.
- b) In case NIN staff members transferred from the institute on deputation / foreign service and subsequently rejoins a post the institute, his/her priority date will be restored on his/her rejoining the duty and will be considered for allocation of a vacant eligible quarters subject to the availability of the same.

15. Licence Fee:

The Licence Fee amount will be charged in accordance with the Office Memorandum issued by the Ministry of House & Urban Affairs, Director of Estates, GOI, New Delhi as amended from time to time. The licence applicable chargeable from 01-07-2020 as detailed below:

Sl. No.	Type of Accommodation	Living Area	Licence fee w.e.f 01-07-2020
1.	Director / Dy. Director Bungalow	269.80 Sq.mts	4610/-
2.	A-Type Quarters	146.55 Sq.mts	1840/-
3.	B-Type Quarters	83-53 Sq.mts	750/-
4.	C-Type Quarters	60.35 Sq.mts	560/-
5.	D-Type Quarters	44.98 Sq.mts	370/-
6.	E-Type Quarters	21.67 Sq.mts	180/-
7.	Servant Quarters		80/-
8.	Garage Charges		50/-
9.	Student Hostels charges (Single room without Kitchen)		400/-

16. Out of turn allotment:

Out of turn allotment will not generally be granted except in case where it is necessary for a staff member to reside in the campus in the interest of the work of the Institute. It will be within the powers of the Director to decide about the necessity of such allotment. The out of turn allotment made to a staff member will be cancelled the moment he /she ceases to be on the essential services list or decline to do the job.

17. Allotment of surplus accommodation:

- i) In case of availability of surplus accommodation in any type, an applicant may be allotted any accommodation lower or one type higher than the entitled type on payment of normal licence fee of his allotted type according to 7th CPC Pay Matrix Level.
- ii) In case of allotment to the higher accommodation more than one type higher **'THREE' times of the licence fee** to be charged of his/her allotted type. (Pl. refer annexure-I,II, III of entitlement attached)

18. Acceptance of Allotment: The staff member who have been granted allotment of accommodation submit acceptance of allotment within 8 days from the date of receipt of offer letter. However, the Director can relax the time limit for occupation of the quarters on the representation with regard to the incomplete repairs work pertains to Civil / electrical etc.

19. Non acceptance of allotment or offer or failure to occupy the allotted accommodation after acceptance. –

- (1) If any allottee fails to accept the allotment of a residential accommodation within eight days from the date of allotment of the said accommodation, or fails to take possession of that accommodation within five working days from the date of receipt of the letter of authorisation, he shall be debarred to apply for accommodation for a period of three months from the date of non-acceptance of allotment subject to payment of one month's normal licence fee for that type of accommodation.
- (2) The date of non-acceptance of allotment shall be calculated from the date of allotment.
- (3) If an allottee occupying a lower type of accommodation refuses to accept the offer of an accommodation of the type for which he is eligible under these rules, he shall be permitted to continue in the previously allotted accommodation. **While retaining the existing accommodation he/she shall be charged the same which he/she would have had to pay under F.R.45-B in respect of the accommodation so allotted or offered or the licence fee payable in the accommodation in his/her occupation, whichever is higher.**

Provided that such allottee shall not be eligible for another allotment for a period of **ONE YEAR** from the date of non-acceptance of such allotment.

20. Change of accommodation: The change of accommodation will be permitted only in exceptional circumstances where the Director, ICMR-NIN satisfied that it will be in the overall interest of the individual staff member and such change does not clash with the claims of the other staff member. No occupant can claim a change of accommodation as a matter of right. While the change is desired to the same type of accommodation, which may fall vacant, unless the Director decided otherwise, the consent of the allottee of the vacant quarters will be obtained for the proposed change. However,

- 1) Change on medical grounds shall be given only if the allottee concerned has already availed of one change in the same type of accommodation admissible under these rules:

Provided that if the allottee has not already availed one change, the application for change on medical grounds shall be referred to the Committee constituted for the purpose.

- 2) Requests for change on medical grounds may be entertained only in such cases where the allottee or a member of his family or dependent-in-laws living with him, after the allotment of the accommodation in change has developed such diseases as may be specified.

Provided that a medical certificate from a Head of Department of the Speciality of concerned disease of a Government Hospital indicating the nature and extent of physical handicap or disease and recommending such a change is furnished.

21. Concessional period of retention:

- 1) The allottee may, subject to the conditions laid down in these rules, be permitted to retain the accommodation on the happening of any of the events specified in column.
- 2) of the table below, for the period specified in the corresponding entry in column.
- 3) thereof, provided that the accommodation is required for the bonafide use of the allottee or members of his family:

Table

Sl.No.	Events	Permissible period of retention of accommodation
1.	Resignation, dismissal or removal from Service, termination of service or unauthorised absence without permission, compulsory retirement [under CCS (CCA) Rules,1965] and for non-regular Government servants.	one month on normal licence fee
2.	Retirement, voluntary retirement, retirement on medical grounds, terminal leave or compulsory retirement [under FR 56(j)], retirement on deputation from ineligible organisations during the initial constitution of such organisation, technical resignation, death of allottee on reemployment (irrespective of retention availed on retirement) and death of an allottee who is not a regular Government servant or deputation outside India.	six months on normal licence fee
3.	Transfer to a place outside from the existing place, transfer to an ineligible office in the same station, on proceeding on foreign service in India, temporary transfer in India or transfer to a place outside India or deputation within India.	Two months on normal licence fee plus six months on double licence fee.
4.	To eligible spouse or ward in case of death of the allottee or in case of missing persons (from the date on which Police authority have certified the employee is missing)	Twelve months on normal licence fee and for a further period of twelve months on normal licence fee provided the deceased or missing allottee or any member of the family does not own a house at the place of occupation of accommodation.
5.	Study Leave	Actual period of leave or two years, whichever is earlier
6.	All authorised and sanctioned leave except extraordinary leave without medical grounds, on proceeding on training, on mandatory posting under Central Staffing Scheme to Lok Sabha or Rajya Sabha Secretariat on certificate from Establishment Officer, Department of Personnel and Training, and on transfer to a non-family station abroad declared by Ministry of External Affairs (provided the allottee or members of family does not own a house at the last place of posting)	For the full period of leave/posting on normal licence fee
7.	On transfer or deputation to Public Sector Undertakings, Statutory and Autonomous bodies on their initial constitution	Sixty months on normal licence fee plus House Rent Allowance drawn by the allottee from the organisation

8.	Leave preparatory to retirement or refused leave granted under FR 86 or Earned leave granted to Government servant who retired under FR 56(j)	For the full period of leave on full average pay subject to a maximum period of one hundred and eighty days in the case of leave preparatory to retirement and four months in other cases, inclusive of the period permissible in the case of retirement on normal licence fee.
9.	(i) On mandatory posting to Public Sector Undertakings, Statutory and Autonomous Bodies under Central Staffing Scheme on certificate from Establishment Officer, Department of Personnel and Training or from Other Ministries or Departments of the Government of India; and (ii) On mandatory posting at the same station to Public Sector Undertakings, Statutory and Autonomous Bodies under Non-Central Staffing Scheme on certificate from Establishment Officer, Department of Personnel and Training for balance period of central deputation after serving four years under Central Staffing Scheme	Full period of posting on normal licence fee plus House Rent Allowance drawn by the allottee from the organisation

22. Retention granted on posting to non-family stations: Retention granted to allottees of GPRA at their last place of posting in case of their posting to different non-family stations for bonafide use of their family members under different guidelines of Government of India issued from time to time, will be restricted to a maximum of three years as per ICMR letter bearing NO.18/1/2020-Admn.II, dated 14.2.2020..

23. Surrender (vacation) of an allotment of accommodation:

- 1) An allottee may surrender/vacate an allotment of accommodation at any time during the allotment period with minimum, 10 days notice period
- 2) An allottee who surrenders/vacates the accommodation shall not be considered again for allotment of accommodation at the same station for a period of one year from the date of such surrender.

Note: In case of surplus the Director, ICMR-NIN may re-consider allotment of residential accommodation.

24. Personal liability of the allottee for payment of licence fee till the accommodation is vacated. –

- 1) The occupant of NIN residential accommodation will sign the statement of inspection at the time of occupation with regard to furniture, fixture and electrical fittings provided by the Maintenance / Electrical Division of the Institute. A copy of the same to be provided to the occupation of his/her record.
- 2) The occupant of the NIN residential accommodation to whom it has been allotted shall be personally liable for the payment of licence fee and for any damage beyond fair wear and tear caused thereto or to the furniture, fixture or fittings or services provided therein by the Institute during the period for which the accommodation has been and remains allotted to him/her, or where the allotment has been cancelled under any of the provisions of these rules.

25. Subletting of accommodation:

- 1) An allottee shall not sublet the whole or part of accommodation including garage allotted to him/her;
- 2) Sharing of accommodation with other employee of the Institute Or any other Government Servant will not be permitted.
- 3) The Director, ICMR-NIN can sanction the occupation of the residential accommodation with another staff member with the allottee, due to medical emergency or otherwise, the HRA will not be granted to the alternate occupant of accommodation, even though the accommodation is not allotted in his/her name.

26. Cancellation of allotted accommodation: Subletting of accommodation:

If the Director, ICMR-NIN, after examining the circumstances of the case, is of the opinion that it is in the interest of the Institute to do so, shall have right to cancel the allotted accommodation on an occupant on the following reasons;

- a) Misuse of accommodation / garage and surrounding of the accommodation.
- b) Subletting of the accommodation without proper permission or allowing outsiders to live with him/her.
- c) Disturbing the place of the residential colony by undesirable activities or acts prejudicial to decent and peaceful living.

On cancellation of the allotment of the accommodation, the occupant will be given one months notice to vacate the quarters failing which he/she will be liable to pay damages charges as per GPRA Rules of GOI and also liable to disciplinary action.

27. a) Temporary allotment of accommodation for marriage or social functions: The temporary allotment of accommodation / ground for marriage or social purposes shall be granted by the Director, ICMR-NIN subject to the vacancy position with certain terms and conditions therein;

b) Special licence fee for temporary allotment of accommodation: The rates of special licence fee shall be charged from allottees based Directorate of Estates, GOI orders Plus electrical, water and maintenance charges etc.,.

28. Out of turn allotment to the staff members on functional needs: The Director, ICMR-NIN, Hyderabad is empowered to allot entitled accommodation or One up Or one lower accommodation to the essential services employees like PS to Director, Driver, Doctors, Nurses and Maintenance & Electrical etc., subject to the availability of the vacant quarters.

29. Interpretation of rules: If any question arises as to the interpretation of these rules, the decision of the Director, INCMR-NIN, Hyderabad shall be final.

30. Relaxation of rules: The Director, ICMR-NIN, Hyderabad may for reasons to be recorded in writing, relax any or all of the provisions of these rules in the case of any allottee or any accommodation or any group or class of allottees or type of accommodation or on any other matter.

31. Saving Clause: The Director / Director-in-charge Or HoO, ICMR-NIN, Hyderabad will have the full powers to pass orders on contingencies not covered by these rules in accordance with GPRA Rules of GOI amended from time to time.

Annexure-I**E – TYPE QUARTERS**

Type Quarters	Living Area	Entitlement
E – TYPE (ICMR-NIN)	21.67Sq.mts	Pay Matrix-1: Rs.18000-56900 Pay Matrix:2: Rs.19900-63200
Note:	As per GOI/GPRA eligibility staff members holding the Pay Matrix Level: 1 are entitled for allotment of E Type quarters with living area is 21.67 Sq.mts. of NIN residential accommodation. Quarters sharing toilet facilities meant for more than two quarters.	
1.	Seniority list will be drawn from the highest Pay Matrix Level to lowest Pay Matrix Level.	
2.	Priority will be given to the staff member holding the highest Pay Matrix & basic pay.	
3.	In case 2 or 3 staff members holding the highest Pay Matrix & same basic pay, the allotment will be based on their entry into the service i.e., present Pay Matrix and entry in the ICMR service.	
4.	In case of adequate residential quarters are available the staff members holding the Pay Matrix Level from 1 & 2 will be considered subject to his/her senior's not willing to occupy the residential accommodation. The Director may grant permission to occupy double unit.	

D – TYPE QUARTERS

Type Quarters	Living Area	Entitlement
D – TYPE (ICMR-NIN)	44.98 Sq.mts	Pay Matrix:5: Rs.29200-92300 Pay Matrix:4: Rs.25500-81100 Pay Matrix:3: Rs.21700-69100 Pay Matrix:2: Rs.19900-63200
Note:	As per GOI eligibility staff members holding the Pay Matrix Level: 2 to 5 are entitled for allotment of D Type quarters with living area is 44.98 Sq.mts. of NIN residential accommodation.	
1.	Seniority list will be drawn from the highest Pay Matrix Level to lowest Pay Matrix Level.	
2.	Priority will be given to the staff member holding the highest Pay Matrix & basic pay.	
3.	In case 2 or 3 staff members holding the highest Pay Matrix & same basic pay, the allotment will be based on their entry into the service i.e., present Pay Matrix and entry in the ICMR service.	
4.	In case of adequate residential quarters are available the staff members holding the Pay Matrix Level from 5 to 2 will be considered subject to his/her senior's not willing to occupy the residential accommodation.	
5.	In case a non-entitled staff members request for the higher accommodation in spite of he/she being junior most in the seniority list will be charged three time of the licence fee of higher accommodation till he/she entitled for the accommodation as per rules.	

Annexure-II

Type Quarters	Living Area	Entitlement
C – TYPE (ICMR-NIN)	60.35 -Sq.mts	Pay Matrix-8: Rs.47600-151100 Pay Matrix-7: Rs.44900-142400 Pay Matrix-6: Rs.35400-112400 Pay Matrix:5: Rs.29200-92300
Note:	As per GOI/GPRA eligibility staff members holding the Pay Matrix Level: 6 to 8 are G entitled for allotment of C Type quarters with living area is 60.35 Sq.mts. of NIN residential accommodation.	
1.	Seniority list will be drawn from the highest Pay Matrix Level to lowest Pay Matrix Level.	
2.	Priority will be given to the staff member holding the highest Pay Matrix & basic pay.	
3.	In case 2 or 3 staff members holding the highest Pay Matrix & same basic pay, the allotment will be based on their entry into the service i.e., present Pay Matrix and entry in the ICMR service.	
4.	In case of adequate residential quarters are available the staff members holding the Pay Matrix Level from 8 to 5 will be considered subject to his/her senior's not willing to occupy the residential accommodation.	
5.	In case a non-entitled staff members request for the higher accommodation in spite of he/she being junior most in the seniority list will be charged three time of the licence fee of higher accommodation till he/she entitled for the accommodation as per rules.	

B- TYPE QUARTERS

Type Quarters	Living Area	Entitlement
B – TYPE (ICMR-NIN)	83.53 Sq.mts	Staff members holding the Pay Matrix Levels: Pay Matrix-11: Rs.67700-208700 Pay Matrix-10: Rs.56100-177500 Pay Matrix-9: Rs.53100-167800 Pay Matrix-8: Rs.47600-151100
Note:	As per GOI/GPRA eligibility staff members holding the Pay Matrix Level: 9 to 11 are entitled for allotment of B Type quarters with living area is 83.53 Sq.mts. of NIN residential accommodation.	
1.	Seniority list will be drawn from the highest Pay Matrix Level to lowest Pay Matrix Level.	
2.	Priority will be given to the staff member holding the highest Pay Matrix & basic pay.	
3.	In case 2 or 3 staff members holding the highest Pay Matrix & same basic pay, the allotment will be based on their entry into the service i.e., present Pay Matrix and entry in the ICMR service.	
4.	In case of adequate residential quarters are available the staff members holding the Pay Matrix Level from 11 to 8 will be considered subject to his/her senior's not willing to occupy the residential accommodation.	
5.	In case a non-entitled staff members request for the higher accommodation in spite of he/she being junior most in the seniority list will be charged three time of the licence fee of higher accommodation till he/she entitled for the accommodation as per rules.	

Annexure-III**A – TYPE QUARTERS**

Type Quarters	Living Area	Entitlement
A – TYPE (ICMR-NIN)	146.59 Sq.mts + Garage.	Staff members holding the Pay Matrix Levels: Pay Matrix-14: Rs.144200-218200 Pay Matrix-13A: Rs.131100-216600 Pay Matrix-13: Rs.123100-215900 Pay Matrix-12: Rs.78800-209200 Pay Matrix-11: Rs.67700-208700 Pay Matrix-10: Rs.56100-177500
Note:	As per GOI/GPRA eligibility staff members holding the Pay Matrix Level: 14 are entitled for allotment of A Type with quarters living area is 146.59 Sq.mts.of NIN residential accommodations. Since the Pay Matrix Level: 14 at this Institute of for the post Director the A-Type quarters may be allotted from the Pay Matrix Level 14 to Pay Matrix Level-10.	
1.	Seniority list will be drawn from the highest Pay Matrix Level to lowest Pay Matrix Level.	
2.	Priority will be given to the staff member holding the highest Pay Matrix & basic pay.	
3.	In case 2 or 3 staff members holding the highest Pay Matrix & same basic pay, the allotment will be based on their entry into the service i.e., present Pay Matrix and entry in the ICMR service.	
4.	In case of adequate residential quarters are available the staff members holding the Pay Matrix Level from 14 to 10 will be considered subject to his/her senior's not willing to occupy the residential accommodation. However, preference will be given to the staff members who were already residing in B-Type quarters irrespective of eligibility as per Rule 36 of GPRA.	

DIRECTOR-IN-CHARGE BUNGALOW

Type Quarters	Living Area	Entitlement
Director-in-charge Bungalow (ICMR-NIN)	269-80 Sq.mts + Garage and servant quarters	Holding the post of Scientist "G" Or Director-in-charge in the Pay Matrix-14: 144200-218200
Note:	The staff members holding the post of Scientist "G" and appointed as Director-in-charge by the council will be allocated Deputy Director Bungalow.	

DIRECTOR BUNGALOW

Type Quarters	Living Area	Entitlement
Director Bungalow (ICMR-NIN)	269-80 Sq.mts + Garage and servant quarters	Holding the post of Director in the Pay Matrix Levels: Pay Matrix-18: Rs.250000/- Pay Matrix-17: Rs.225000/- Pay Matrix-16: Rs.205400-224400 Pay Matrix-15: Rs.182200-227100 Pay Matrix-14: Rs.144200-218200
Note:	The post of Director of the which is the highest Grade at the Institute Pay Matrix Level is 14 with staring pay of Rs. 144200 to Rs. 218200. Hence, the staff member appointed to the post of Director will be allocated Director Bungalow.	